

Facilities Usage Responsibility Disclaimer

Good Shepherd Lutheran Church

501. S Dale Mabry Highway, Tampa, FL 33609 813-877-3105 www.goodshepherd-tampa.org

1. I understand that I or my group is responsible for the entire premises if I or my group is on the church grounds after 4:30pm M-F, or anytime on Saturday or Sunday.
2. I understand that I must leave any room that I or my group uses in the same condition in which it was found, and any moved furniture is returned to the original configuration.
3. I understand that I must complete a "kitchen use form" each time I or any member of my group uses the kitchen facility, and that the kitchen lights and air conditioning are turned off before leaving the premises.
4. I understand that I or my group is responsible for locking all doors and gates before leaving the premises.
5. I understand that I or my group is responsible for turning off all lights, electronic equipment, and air conditioning before leaving the premises, even if they were on when I or my group arrived.
6. I understand that I or my group will be held monetarily responsible for any damage to the property of Good Shepherd that is caused by myself or any member of my group.
7. I understand that I or my group will be held monetarily responsible for any misuse of disposable properties of Good Shepherd (i.e.: soap, toilet tissue, paper towels etc.)
8. I understand that if I receive a key, I am personally responsible for it, and will not allow it to leave my possession. I understand that a key is issued to one member of a group, and that if anyone else uses the key, they must sign a separate "Facilities Usage Responsibility Disclaimer" form, and have a copy of their driver's license on file in the church office. If I misplace or lose the key, I am responsible for the cost of changing all locks that the key opens, and for the duplication of new keys.
9. I understand that if I or my group has a liability insurance policy, I must provide a copy of the rider or endorsement to be kept on file in the church office. If I or my group does not have the above policy, my signature on this agreement holds the church harmless for any and all accidental injuries incurred while on church property.
- 10. I understand that breaching any of the above will result in my or my groups' permanent removal and possible legal prosecution.**

Name _____ Date _____

Address _____ City _____ State _____ Zip _____

Phone _____ email _____

X _____ Date _____
Signature

X _____ Date _____
Witness